# **EXHIBIT C**

## **System Access Request Form (SARF)**

SARF Type	Employee Type	Today's Date:	2/17/20
New Hire	Employee	Effective Date:	3/2/20

First Name:	Reza	Middle Initial:	Last Name:	Shirazi
Legal Name (if	different from name list			
Preferred Email (if different from first.last@solarwinds.com):				

### Section 1 Job information (New Hires and Change in Role/Access only)

New Office Location:	Austin
Region:	NA (North America)
Business Unit:	Core
Function:	Product Management / Marketing
Team:	Product Management   Marketing
Job Title:	Senior Product Manager
New Supervisor's Name:	Sacha Dawes
New VP's Name (for travel approval):	
New SVP's Name (for travel approval):	Denny LeCompte
Old Supervisor's Name (n/a for new hires):	
Termination - Supervisor's email address:	

Note: Terminated employees will have their SolarWinds email forwarded to their direct supervisor

#### Section 2 Facilities and miscellaneous non-computer access

Building Access Badge Required?	Yes	Office/Cube Required?	Yes
Remote User?	No	Office/Cube Number/Location	

#### Section 3 IT Equipments

Desktop	n/a	Laptop	PC	Virtual Machine №	Phone	Deskphone	Headset	Yes

#### Section 4 Systems Access

SolarWinds utilizes a role-based system to define default systems accesses that will be provided. Please refer to <u>SORC - SARF 2.0</u> to view the role-based matrix.

#### Hiring Manager to Complete:

For any **non-standard system accesses** (based on <u>SORC – SARF 2.0</u>) that is required, please list the system and access level required. Approver name and approval date should also be provided. Additionally, please list all **email distribution lists** that the employee will need to be included on.

All approvals for non-standard access needs to be documented for auditing purposes.

Outlook Distribution Lists	(provide the @solarwinds.	com email address):		
Application   Douts	Luckey es I Demonite y	Dawaiasian Laval	Annuary Name	Data
Application   Portal	Instance   Repository	Permission Level	Approver's Name	Date
Google Analytics	AppOptics	Standard User	Denny LeCompte	2/24/20
Invision	AppOptics	Standard User	Denny LeCompte	2/24/20
FullStory	Cloud	Employee	Denny LeCompte	2/24/20
Sales Navigator	Cloud	Standard User	Denny LeCompte	2/24/20
JIRA (plugin: Agile Velocity Chart Gadget)	Cloud	Standard User	Denny LeCompte	2/24/20

Important: Refer to <u>SORC - SARF 2.0</u> to complete this form properly.

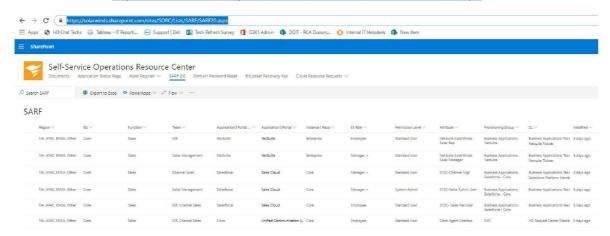
#### Approvals:

Every new hire SARF requires approval by HR. Changes to accesses only requires manager and system owner approval.	Ishita Raj
---	------------

CONFIDENTIAL SW-SEC-SDNY\_00191067

## Systems Access Provisioning via SARF 2.0

1. Visit SORC SARF 2.0 list at <a href="https://solarwinds.sharepoint.com/sites/SORC/Lists/SARF/SARF20.aspx">https://solarwinds.sharepoint.com/sites/SORC/Lists/SARF/SARF20.aspx</a>



2. Select new hire's *Region*, *BU* (Business Unit), Function, and *Team* by using the filters.



Note: Always include Enterprise (All) to include all default accesses provisioned to all employees.

The list will provide role-defined accesses based on the selected Region, BU, Function, and Team. All of these accesses will be provisioned for the new hire by default.



4. If access to a system is required which is not part of the new hire's role-defined default accesses, request needs to be included in **Section 4** of the SARF form